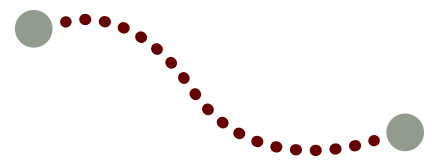


# NAVIGATING SERVICE VIA COWBELL CONNECT

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## How to Sync your Accounts

1. GO TO [HTTPS://BIT.LY/MSUGP](https://bit.ly/msugp)
2. CLICK 'LOG IN' (TOP-RIGHT CORNER)
3. CLICK LOG IN VIA MYSTATE (TOP OF THE LIST)
4. LOGIN WITH MYSTATE DUO
5. CLICK THE DROP-DOWN ARROW NEXT TO YOUR NAME AND SELECT 'ACCOUNT'
6. WITHIN THE LEFT COLUMN, SCROLL DOWN TO 'LINK TO ENGAGE'
7. CLICK 'SYNC MY ACCOUNTS'
8. PROCEED WITH PERMISSION TO SYNC



LINK TO VIDEO: [HTTPS://YOUTU.BE/VH1PDKFSOJG](https://youtu.be/vh1pdkfsojg)

## How to Find Volunteer Opportunities

1. LOGIN TO MYSTATE
2. CLICK THE GREEN COWBELL CONNECT LOGO (TOP-RIGHT CORNER)
3. CLICK THE 'SERVICE TAB AT THE TOP
4. EXPLORE YOUR OPTIONS AND CLICK THE VOLUNTEER OPPORTUNITY THAT'S RIGHT FOR YOU
5. LOGIN WITH MYSTATE DUO
6. CLICK REGISTER



LINK TO VIDEO: [HTTPS://YOUTU.BE/\\_HAJB-EX4EU](https://youtu.be/_hajb-ex4eu)

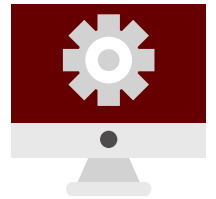


**MISSISSIPPI STATE UNIVERSITY™**  
STUDENT LEADERSHIP AND  
COMMUNITY ENGAGEMENT

# NAVIGATING SERVICE VIA COWBELL CONNECT

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## How to Log your Service Experiences



1. LOGIN TO MYSTATE
2. CLICK THE GREEN COWBELL CONNECT LOGO (TOP-RIGHT CORNER)
3. CLICK THE CIRCLE ICON TO VIEW A DROP-DOWN LIST (TOP-RIGHT CORNER)
4. SELECT 'EXPERIENCES'
5. CLICK THE BLUE-BUTTON THAT SAYS, 'ADD EXPERIENCE' AND SELECT 'SERVICE'
6. FILL IN IN FORM TO COMPLETE AND SUBMIT!

LINK TO VIDEO: [HTTPS://YOUTU.BE/0NJKEPUPTP8](https://youtu.be/0njkepuptp8)

## How to Access Your Co-Curricular Transcript



1. LOGIN TO MYSTATE
2. CLICK THE GREEN COWBELL CONNECT LOGO (TOP-RIGHT CORNER)
3. CLICK THE CIRCLE ICON TO VIEW A DROP-DOWN LIST (TOP-RIGHT CORNER)
4. CLICK 'CO-CURRICULAR TRANSCRIPT'
5. CLICK 'PRINT VIEW/PDF'
6. CLICK 'PRINT'

LINK TO VIDEO: [HTTPS://YOUTU.BE/ZUMVROQA100](https://youtu.be/zumvroqa100)

IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL US AT [VOLUNTEER@SAFFAIRS.MSSTATE.EDU](mailto:VOLUNTEER@SAFFAIRS.MSSTATE.EDU) OR VISIT OUR WEBSITE [MVC.MSSTATE.EDU](http://MVC.MSSTATE.EDU)